



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

OFFICE DIVISION OF CAGAYAN DE ORO CITY
CAGAYAN DE ORO CITY
RELEASED
DATE: NOV 06 2023

Office of the Schools Division Superintendent

November 03, 2023

OFFICE MEMORANDUM
No. 147 s. 2023

**NATIONAL ORIENTATION ON THE STANDARDIZED ADMINISTRATION OF
VARIOUS ASSESSMENT PROGRAMS FOR FISCAL YEAR (FY) 2023**

TO: Eleanor Consejo H. Rollan
Division Testing Coordinator

1. Pursuant to DM-CT-2023 of the Office of the Undersecretary for Curriculum and Teaching dated October 23, 2023, you are hereby directed to attend the National Orientation on the Standardized Administration of Various Assessment Programs for Fiscal Year (FY) 2023.
2. The said activity for Visayas and Mindanao Cluster is scheduled on **November 8 to 10, 2023** inclusive of travel time. Please see attached memorandum for specific instructions and guidelines.
3. Travel and allowable expenses shall be charged to local funds subject to the usual accounting rules and guidelines.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. Immediate and widest dissemination of this memorandum is enjoined.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: As indicated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

NATIONAL ASSESSMENT PROGRAMS

ECHR/National Assessment Programs
November 03, 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-

TO : REGIONAL DIRECTORS
REGIONAL TESTING COORDINATORS
SCHOOLS DIVISION SUPERINTENDENTS
DIVISION TESTING COORDINATORS

FROM : *ALMA RUBY C. TORIO*
Assistant Secretary for Curriculum and Teaching
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : NATIONAL ORIENTATION ON THE STANDARDIZED
ADMINISTRATION OF VARIOUS ASSESSMENT PROGRAMS
FOR FISCAL YEAR (FY) 2023

DATE : October 23, 2023

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), will conduct a **National Orientation on the Standardized Administration of Various Assessment Programs for Fiscal Year (FY) 2023** by cluster with details below:

No.	Cluster	Region	Venue	Schedule
1	Luzon	Regions I, II, III, IV-A, IV-B, V, CAR, NCR	Nueva Vizcaya Teachers' Camp	November 6 to 8, 2023 (Inclusive of travel dates)
2	Visayas and Mindanao (VisMin)	Regions VI, VII, VIII, IX, X, XI, XII, BARMM, Caraga	DepEd Ecotech Center, Lahug, Cebu City	November 8 to 10, 2023 (Inclusive of travel dates)

2. The following assessment programs shall be discussed in the said orientation:
- Early Language, Literacy, and Numeracy Assessment (ELLNA)
 - National Achievement Test for Grade 6 (NATG6)
 - Special Philippine Educational Placement Test (PEPT)
 - Qualifying Examination in Arabic Language and Islamic Studies (QEALIS)



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

The orientation will cover the test administration guidelines and procedure, security of test materials, delivery and retrieval scheme, allocation of test materials, and financial matters relative to the test administration. Also, the specific dates of test administration shall be announced in a separate memorandum.

3. One (1) Regional Testing Coordinator (RTC) from each Regional Office and one (1) Division Testing Coordinator (DTC) from each Schools Division Office are expected to attend the orientation strictly following the schedule per cluster. No additional participants shall be accommodated due to funding restrictions.
4. The ELLNA shall be administered to all Grade 4 learners in public schools, while the NATG6 shall be administered to select Grade 7 learners in public and private schools. In relation to this, the DTCs shall submit to BEA the actual enrollment of Grade 4 public school learners and Grade 7 public and private school learners for School Year 2023-2024 as of September 30, 2023. The Excel template for the enrollment data can be downloaded from <http://bit.ly/ELLNANATG62023>. The data submission shall be done on or before **October 27, 2023** through this link <https://bit.ly/EnrollmentDataELLNAandNATG62023>.
5. The participants must attend only on the schedule and venue where their respective regions are clustered. Orientation proper will start at exactly 8:00 a.m.
6. The travel itinerary of the participants is as follows:

No.	Cluster	Day 0 (Travel)	Day 1	Day 2
1	Luzon	November 6, 2023 First Meal-Breakfast 8:00 a.m.	November 7, 2023 Orientation Proper 8:00 a.m. to 5:00 p.m.	November 8, 2023 Check out at 12:00 nn Last Meal-Lunch
2	VisMin	November 8, 2023 First Meal-Breakfast 8:00 a.m.	November 9, 2023 Orientation Proper 8:00 a.m. to 5:00 p.m.	November 10, 2023 Check out at 12:00 nn Last Meal-Lunch

7. Travel expenses and allowable expenses shall be downloaded to regions and divisions except BARMM.

Copy Furnished:

Atty. Revsee A. Escobedo, Undersecretary for Governance and Field Operations